





**Brighton & Hove  
City Council**

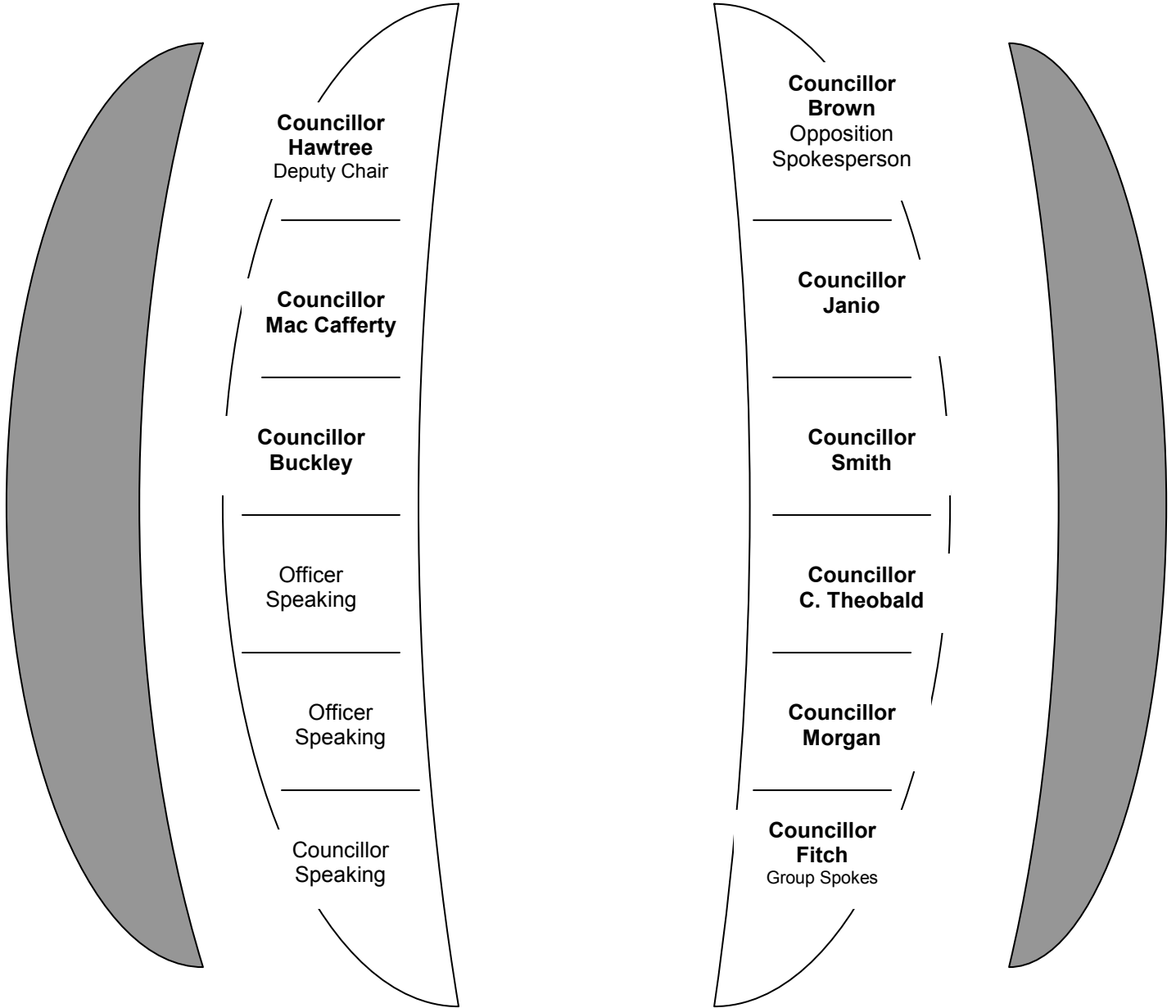
# Economic Development & Culture Committee

Title:	<b>Economic Development &amp; Culture Committee</b>
Date:	<b>20 June 2013</b>
Time:	<b>4.00pm</b>
Venue	<b>Council Chamber, Hove Town Hall</b>
Members:	<b>Councillors:</b> Bowden (Chair), Hawtree (Deputy Chair), Brown (Opposition Spokesperson), Fitch (Group Spokesperson), Buckley, Janio, Mac Cafferty, Smith, Morgan and C Theobald
Contact:	<b>Penny Jennings</b> Democratic Services Officer 29-1065 penny.jennings@brighton-hove.gov.uk

	The Town Hall has facilities for wheelchair users, including lifts and toilets
	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.
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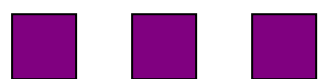
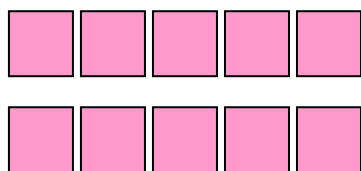
# Democratic Services: Economic Development & Culture Committee

Assistant Chief Executive	<b>Councillor Bowden</b> Chair	Legal Officer	Democratic Services Officer
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Public Speaker	Public Speaker
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Public Seating



Press



## AGENDA

### PART ONE

Page

#### 1. PROCEDURAL BUSINESS

**(a) Declaration of Substitutes:** Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.

**(b) Declarations of Interest:**

- (a) Disclosable pecuniary interests not registered on the register of interests;
- (b) Any other interests required to be registered under the local code;
- (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

**(c) Exclusion of Press and Public:** To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

**NOTE:** *Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.*

*A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.*

#### 2. MINUTES

1 - 16

To consider the minutes of the meeting held on 7 March 2013 (copy attached).

Contact Officer: Penny Jennings

Tel: 01273 291065

#### 3. CHAIR'S COMMUNICATIONS

## ECONOMIC DEVELOPMENT & CULTURE COMMITTEE

### 4. CALL OVER

- (a) Items (4 – 14) will be read out at the meeting and Members invited to reserve the items for consideration.
- (b) Those items not reserved will be taken as having been received and the reports' recommendations agreed.

### 5. PUBLIC INVOLVEMENT

17 - 20

To consider the following matters raised by members of the public:

- (a) **Petitions:** to receive any petitions presented to the full council or at the meeting itself; (copy attached)
- (b) **Written Questions:** to receive any questions submitted by the due date of 12 noon on 12 June 2013;
- (c) **Deputations:** to receive any deputations submitted by the due date of 12 noon on 12 June 2013 (copy attached).

### 6. MEMBER INVOLVEMENT

To consider the following matters raised by councillors:

- (a) **Petitions:** to receive any petitions submitted to the full Council or at the meeting itself;
- (b) **Written Questions:** to consider any written questions;
- (c) **Letters:** to consider any letters;
- (d) **Notices of Motion:** to consider any Notices of Motion referred from Council or submitted directly to the Committee.

### 7. ESTABLISHMENT OF A TOURISM ADVISORY BOARD IN BRIGHTON & HOVE

21 - 30

Report of the Assistant Chief Executive (copy attached)

*Contact Officer:* Adam Bates *Tel:* 29-2600  
*Ward Affected:* All Wards

### 8. ROYAL PAVILION AND MUSEUMS ACCREDITATION DOCUMENTS

31 - 36

Report of the Assistant Chief Executive (copy attached)

Please Note: Items 8 and 9 will be preceded by a presentation by the Head of the Royal Pavilion and Museums.

*Contact Officer:* Janita Bagshawe *Tel:* 29-2840  
*Ward Affected:* All Wards

## ECONOMIC DEVELOPMENT & CULTURE COMMITTEE

### 9. FUTURE DEVELOPMENTS : ROYAL PAVILION ESTATE 37 - 48

Report of the Assistant Chief Executive (copy attached)

Contact Officer: Janita Bagshawe Tel: 29-2840

Ward Affected: All Wards

### 10. UPDATE ON THE ECONOMIC STRATEGY AND ACTION PLAN 49 - 124

Report of the Executive Director for Environment, Development & Housing.

Contact Officer: Cheryl Finella Tel: 29-1095

Ward Affected: All Wards

### 11. GREATER BRIGHTON 'ECO TECH' CITY DEAL:PROGRESS UPDATE. 125 - 134

Report of the Executive Director, Environment, Development & Housing (copy attached)

Contact Officer: Nick Hibberd Tel: 29-3756

Ward Affected: All Wards

### 12. HOUSING STUDY: DUTY TO CO-OPERATE 135 - 140

Report of the Executive Director of Environment, Development & Housing (copy attached).

Contact Officer: Mike Holford Tel: 29-2501

Ward Affected: All Wards

### 13. SUPPLEMENTARY PLANNING DOCUMENT 12 : DESIGN GUIDE FOR EXTENSIONS AND ALTERATIONS 141 - 278

Report of the Executive Director, Environment, Development and Housing (copy attached)

Contact Officer: Adrian Smith Tel: 01273 290551

Ward Affected: All Wards

### 14. MAJOR PROJECTS UPDATE 279 - 296

This is a standing item and provides an opportunity for officers to update the Committee on relevant issues (copy attached)

### 15. ITEMS REFERRED FOR COUNCIL

To consider items to be submitted to the 18 July 2013 Council meeting for information.

*In accordance with Procedure Rule 24.3a, the Committee may determine*

## ECONOMIC DEVELOPMENT & CULTURE COMMITTEE

*that any item is to be included in its report to Council. In addition, any Group may specify one further item to be included by notifying the Chief Executive no later than 10am on the eighth working day before the Council meeting at which the report is to be made, or if the Committee meeting take place after this deadline, immediately at the conclusion of the Committee meeting*

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website [www.brighton-hove.gov.uk](http://www.brighton-hove.gov.uk). Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact Penny Jennings, (29-1065), email [penny.jennings@brighton-hove.gov.uk](mailto:penny.jennings@brighton-hove.gov.uk) or email [democratic.services@brighton-hove.gov.uk](mailto:democratic.services@brighton-hove.gov.uk)

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